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INSTRUCTIONS FOR DETERMINING  
BURLEY AND FLUE-CURED TOBACCO ACREAGE ALLOTMENTS AND YIELDS  
1949-50 MARKETING YEAR

I. GENERAL

These instructions will be followed by State, county, and community committees in determining 1949 farm acreage allotments and normal yields for Burley and flue-cured tobacco in accordance with the regulations, Tobacco 13, Part I (1949), Marketing Quota Regulations, Burley and Flue-cured Tobacco, 1949-50 Marketing Year.

Acreage allotments shall be determined first for farms as constituted in 1948, and later as reconstituted for 1949 in accordance with section 725.521 of the regulations. Normal yields will be determined only in the event they are required to determine the amount of penalty due.

Old farm means a farm on which tobacco was produced in one or more of the five years 1944 through 1948.

New farm means a farm on which tobacco will be produced in 1949 for the first time since 1943.

Maximum acreage authorized by cropland means the acreage obtained by multiplying the acreage of cropland in the farm in 1948 by the percentage determined as provided below:

Divide the total cropland for all old tobacco farms in the community in 1948 into 90 percent of the total 1948 tobacco acreage allotment for such old farms. If the percentage obtained is more than 20 percent in the case of flue-cured tobacco only, it shall be reduced to 20 percent.

Allotments reduced in 1948. If the 1948 allotment was reduced because of a violation of the marketing quota regulations, the 1948 allotment before reduction will be used for the purpose of determining the 1949 acreage allotment, except that if the harvested acreage is as much as 75 percent of the reduced allotment, the farm will be considered as having an acreage equal to 75 percent of the 1948 allotment. The 1948 acreage will not be considered as having been in excess of the allotment except where such acreage is in excess of the 1948 allotment prior to the reduction.

II. DETERMINATION OF 1949 PRELIMINARY ACREAGE ALLOTMENT

A. Grouping old farms. Under the regulations and these instructions, old farms generally fall in the following groups:

1. Farms for which the harvested acreage in each of the past three years was less than 75 percent of the acreage allotment in each such year.

2. Farms for which the harvested acreage in 1948 was more than 10 percent above the 1948 allotment (including farms on which tobacco has been produced during the past five years for which no 1948 allotment was established).
3. Farms for which the harvested acreage in the past three years was not less or greater than the allotments by the amounts stated in paragraphs 1 and 2 above.

Classification of farms into the above groups should be made from the 1948 listing sheets and other records in the county office. The following method may be used in grouping farms: Review the 1948 acreage data for all farms as shown on Tobacco 14 (1948). If the 1948 percent excess, column 14, is more than 10 percent, enter a plus sign in column 11 next to the 1948 allotment. If the 1948 acreage is less than 75 percent of the 1948 allotment, enter a minus sign in column 11 next to the 1948 allotment.

- B. Preparation of work sheet (copy attached). Except for entries requiring committee determination, county office personnel should complete work sheets prior to the time such determinations are made.

Section A: Complete section A 1 for all farms for which the 1948 harvested acreage exceeds the 1948 allotment by more than 10 percent, and A 2 for farms on which the acreage in each of the past three years is less than 75 percent of the allotment in each of such years and for farms with no 1948 allotment but from which tobacco was harvested during any of the past five years.

Section B: Complete section B for all farms for which the 1948 harvested acreage exceeds the 1948 allotment by more than 10 percent and for farms with no 1948 allotment but from which tobacco was harvested during any of the past five years.

Item 1 (a) provides for a mathematical determination of the 1949 preliminary acreage allotment for a farm on which the 1948 harvested acreage is more than 10 percent above the 1948 allotment and item 1 (b) is used for a farm on which tobacco was harvested in one or more of the years 1944-48 but for which no 1948 acreage allotment was established.

Item 2 - Enter the 1949 preliminary allotment--the smallest of the entries in items B 1, D 1, or D 2, but not less than the 1948 allotment, or if no 1948 allotment, not less than 0.1 acre.

Item 3 - Enter the amount of increase as obtained by subtracting the 1948 allotment from the entry in item 2. If there is an entry in item 1 (b) the entry in item 3 will be the same as item 2.

Section C: Complete section C for farms on which the acreage in each of the three years 1946-48 is less than 75 percent of the allotment in each of such years.



Item 1 - Enter the largest acreage of tobacco on the farm in any of the three years 1946-48.

Item 2 - Enter the average acreage of tobacco on the farm during the five years 1944-48 but not more than the 1948 allotment.

Item 3 - Enter item 1 or 2 whichever is larger.

Item 4 - Enter the 1949 preliminary allotment as adjusted by the committees in accordance with section 725.516(a) of the regulations. If no adjustment is made, the entry will be the same as item 3. This entry cannot exceed the 1948 allotment.

Section D: Complete section D for all farms for which the committees recommend an increase in the allotment in accordance with section 725.518 of the regulations. Enter the 1948 allotment in the space provided.

Item 1 - Enter the maximum acreage authorized by cropland.

Item 2 - Flue-cured tobacco.--Enter the acreage obtained by multiplying the number of curing barns located on the farm as determined by the committees by 3.5 acres. Burley tobacco.--Enter the capacity (in acres) of usable curing barn space located on the farm and available for curing tobacco as determined by the committee.

Item 3 - Enter the adjustment as recommended by the committees. If the adjustment plus 1949 preliminary allotment exceed the smaller of the entries in items 1 or 2, execute section E to show the justification for exceeding the limiting factors.

C. Preparation of Tobacco 14 (1949).

1. Enter the kind of tobacco and the page number and name of the State, county, and community in spaces provided.
2. Complete columns 1, 2, 3, and 4 from the 1948 listing sheet or other records in the county office. If the 1948 allotment (column 4) for a farm was reduced because of violation of the marketing quota regulations, enter the 1948 allotment before the reduction was applied (see page 1 of these instructions).
3. Enter in columns 5, and 6, the figures shown in Section C, item 5, and section B, item 3, respectively, of the work sheet.
4. The entry in column 7 will be the sum of the entries in columns 4 and 6 minus any entry in column 5, except that the entry in column 7 for all farms other than Burley farms having preliminary allotments of 0.9 acres or less shall not exceed 80 percent of the acreage of cropland in the farm.
5. Enter in column 9 the adjustment entered in section D 3 of the work sheet.

6. Upon completion of columns 1, 2, 3, 4, 5, 6, 7, and 9 of Tobacco 14, columns 4, 5, 6, 7, and 9 shall be totaled for each page and the county totals for these columns entered beneath the page totals of the last page. A member of the county committee shall indicate the committee's approval of the recommended 1949 preliminary allotments and adjustments by entering his signature and the date in the spaces provided at the bottom of the first and last pages of Tobacco 14. Both the original and the copies of Tobacco 14 (with carbon paper intact) accompanied by copies of the work sheets for all farms for which work sheets have been executed shall be submitted to the State committee for review and approval.
7. The entries in column 8 will be obtained by applying the State factor to the entries in column 7. In the case of Burley tobacco, if the entry in column 8 is less than 0.9 acre, it shall be increased, if necessary, to the smaller of the 1948 allotment or 0.9 acre. The original entry in column 8 in such case will be lined out and the increased acreage entered immediately above. The difference between the lined out entry and the increased entry in column 8 shall be entered in column 10 of the listing sheet.
8. The entry in column 11 will be the sum of the entries in columns 8 and 9.

### III. REDUCTION OF 1949 ACREAGE ALLOTMENTS FOR VIOLATIONS OF THE MARKETING QUOTA REGULATIONS

The farm acreage allotment established for any farm in 1949 shall be reduced in case of a violation of the marketing quota regulations for a prior marketing year as provided in section 725.519 of the regulations. A farm operator shall be notified of the reduced allotment and the reason therefor as soon as possible after such reduction has been approved by the State committee. The downward adjustment will be shown by encircling the entry in column 11 and entering the reduced allotment immediately above.

### IV. ADDITIONAL ALLOTMENT FROM STATE POOLS

Tobacco acreage allotments which were or would have been determined in 1948 for land which has been retired from agricultural production for 1949 because of the acquisition by a Federal or State agency for any purpose shall be placed in a State allotment pool and shall be available for providing equitable allotments for owners of farms in 1949 who were displaced because of such acquisition in accordance with the provisions of section 725.520 of the regulations.

Where an increase in the 1949 acreage allotment for a farm has been approved by the State committee under section 726.520, the entry in column 11 shall be deleted and the increased allotment entered immediately above.



V. DETERMINATION OF ALLOTMENTS FOR RECONSTITUTED FARMS

Acreage allotments for farms reconstituted for 1949 shall be determined for such farms as constituted in 1948. For farms which will be combined for 1949, the 1949 acreage allotment shall be the sum of the allotments for each of the original farms or the allotment which would be determined for the farm as constituted for 1949 whichever is the smaller.

If a farm is subdivided for the 1949 crop year, the 1949 tobacco acreage allotment shall be determined for the farm before such subdivision and the allotment shall then be apportioned among the tracts in accordance with section 725.521 of the regulations.

As provided in section 725.521, the State committee will prescribe the policy in the case of division of estates. In all cases where the division is made on other than cropland or contribution basis, a written agreement will be signed by all interested heirs in the case of estates and by all interested persons in the case of subdivisions other than estates.

VI. DETERMINATION OF ALLOTMENTS FOR FARMS RETURNED  
TO AGRICULTURAL PRODUCTION

The acreage allotment for any farm which was acquired by a Federal or State agency for any purpose but which is returned to agricultural production shall be determined in accordance with section 725.526 of the regulations.

VII. STATE COMMITTEES

The State committee will notify each county within the State of the acreage available for making adjustments under section 725.518. The State committee will also notify the county of a closing date for making adjustments and the time by which the county should submit forms Tobacco 14 to the State office for review.

Upon receipt of forms Tobacco 14 from the counties, the State committee will review the entries in columns 4, 5, 6, 7, and 9 and correct or require correction when necessary.

The State committee will determine that the sum of the increases in column 9 for farms owned, operated, or controlled by State, county, and community committeemen is not larger in relation to the sum of the 1948 acreage allotments for "committeemen farms" than the sum of the increases for "noncommitteemen farms" in relation to the 1948 acreage allotment for "noncommitteemen farms." This percentage of increase will be determined as follows:

- A. Total 1948 acreage allotments for all farms owned, operated, or controlled by State, county, or community committeemen. Column 4 of listing sheet.
- B. Total increase as shown in column 9 for all committeemen farms.

- C. Percent obtained by dividing item B by A.
- D. Total 1948 acreage allotments for all noncommitteemen farms.
- E. Total increase as shown in column 9 for all noncommitteemen farms.
- F. The percent obtained by dividing item E by D.

The State committee will review the adjustments as shown in column 9, and the accompanying work sheets to see that entries have been made in accordance with the regulations and that the total acreage used for making adjustments does not exceed the acreage available to the county and that the total of such adjustments for all counties in the State does not exceed the acreage available within the State.

Upon completion of this work, the State committee will furnish the Director, Tobacco Branch, the State totals, by counties, of columns 4, 5, 6, 7, and 9. This should be furnished on Tobacco 14 by listing the counties in column 2 and showing the totals for each county in the respective columns. The number of farms for which allotments were determined in each county should be entered in column 1.

After the State apportionment of the national marketing quota has been made, the State committee will be advised of a State factor to be entered in the title heading of column 8. This factor will be applied to the entry in column 7 to obtain the entry for column 8, which when added to the adjustment in column 9 will result in the 1949 tobacco acreage allotment, except that in the case of Burley tobacco, if the entry in column 8 is less than 0.9 acre, it shall be increased, if necessary, to the smaller of 0.9 acre or the 1948 allotment and when added to any adjustment in column 9 will result in the 1949 tobacco acreage allotment.

The approval of the State committee will be indicated by the dated signature of a member or some other person designated by the State committee on the first and last pages thereof in the spaces provided and the original of Tobacco 14 showing such approval will be returned to the county committee advising that farm operators should be notified as soon as possible of the official acreage allotment established for their farms. When the final 1949 allotments have been determined and entered in column 11, the State committee will furnish the Director, Tobacco Branch, the State totals of columns 10 and 11 by counties.

In any case where a change is made in the farm acreage allotment determined after the mailing of the original notice, a new notice form marked "Revised" showing the redetermined allotment and a brief statement of the reason therefor shall be mailed to the farm operator: Provided, That if the revised allotment is greater than the allotment approved by the State committee as entered in column 11 of the listing sheet, or the sum of the allotments in the case of combined farms, such revised allotment shall be approved by the State committee before the notice is mailed to the farm operator.



### VIII. DETERMINATION OF NEW FARM ALLOTMENTS

Tobacco 8 (1949), Application for 1949 Allotment New \_\_\_\_\_ Tobacco Farm, shall be used by the farm operator in applying for a tobacco acreage allotment for a farm on which no tobacco has been grown during the past five years. Such application shall be filed prior to February 1, 1949, unless the farm operator was discharged from the armed services subsequent to December 31, 1948, in which case such application shall be filed within a reasonable period prior to planting tobacco on the farm.

Tobacco 8 will be prepared in duplicate. The information entered on the form will show the tobacco experience of the farm operator and other items to be considered by the county committee. The eligibility requirements for 1949 new-farm allotments do not require that the farm operator live on the farm as in prior years. However, this question has been continued on the application as a guide for the committees. In all cases where the farm operator does not live on the farm, the committees, prior to recommending a new farm allotment, shall determine that the major portion of the total income of the farm operator will be derived from the farm covered by the application. The committees will recommend an allotment for each applicant eligible to receive a new farm allotment in accordance with the provisions of section 725.523 of the regulations.

After acreage allotments have been recommended for all eligible new farms, the original copies of Tobacco 8 will be transmitted to the State committee not later than February 10, 1949, or in the case of an application filed by a veteran after January 31, 1949, ten days following the date the application was filed. All applications submitted to the State committee after February 10, 1949, shall be accompanied by a certification by a member of the county committee showing the date the veteran was discharged. Applications which are disapproved will also be transmitted to the State committee for review. The State committee will have all applications reviewed to determine if the allotments recommended by the county committees are in accordance with section 725.523 of the regulations. The State committee will submit a summary, in duplicate, by counties, to the Director, Tobacco Branch, not later than February 13, 1949, showing (a) the number of eligible farms for which applications have been approved, and (b) the total acreage allotment recommended for such farms.

The State committee will be furnished the adjustment factor, if any, necessary to bring all such allotments in line with the acreage available.

The State committee shall have prepared supplemental county tabulations for new farms on Tobacco 14. The applications for allotment shall be retained in the files of the State committee and the original of the tabulations transmitted to the county office with instructions to notify the operators of the acreage allotments approved for their farms.

Notice of acreage allotments shall also be mailed to the operator for each farm for which an application for allotment on Tobacco 8 has been denied with the word "none" inserted as the amount of the acreage allotment.

#### IX. DETERMINATION OF NORMAL YIELDS

Normal yields will be determined only for those farms involved in violation of marketing quota regulations and those farms having tobacco carried over from a prior marketing year. The 1949 normal yield for old farms shall be that yield which the county committee determines is normal for the farm, taking into consideration (a) the yields obtained on the farm during the years 1943 through 1947, (b) the soil and other physical factors affecting the production of tobacco on the farm, and (c) the yields obtained on other farms in the locality which are similar with respect to such factors.

Normal yields determined for reconstituted farms, new farms, and farms returned to agricultural production will be that yield per acre which the county committee determines is reasonable for the farm as compared with the normal yield established for other farms in the locality on which the soil and other physical factors affecting the production of tobacco are similar.

#### X. GENERAL INFORMATION

A copy of the executed Notice of Farm Acreage Allotment and Marketing Quota for Tobacco certified as true and correct by or for a member of the county committee shall, upon request, be furnished without charge to any person who as operator, landlord, tenant, or share cropper is interested in the tobacco produced on the farm in 1949.

Tobacco 14 shall be kept available for public inspection in the office of the county committee until such time as the 1949 harvested acreage has been entered in column 12. Thereafter, the information entered in columns 1 to 11, inclusive, shall be made available upon request but the data entered in columns 12 to 18, inclusive, shall be considered confidential by all officers and employees of the Department of Agriculture and all members and employees of county committees.

Any farm operator who is dissatisfied with his allotment may, within fifteen days after mailing of notice of allotment, file application to have such allotment reviewed by a review committee. Such applications shall be handled in accordance with the Review Regulations, form 38-AAA-2, Revised, issued February 1947.



## Sec.A.Basic Information

1.For Sec.B1(a) Farms

Year:Allotment:Acreage:

1948: :

2.For Sec.B1(b) &amp; C Farms

Year:Allotment:Acreage:

1948: :

1947: :

1946: :

1945: XXX :

1944: XXX :

(State and County)

(Community and Farm No.)

(Name of Operator)

110% of  
'48 Allot.

Cropland

## Sec.B. 1.(a) 1948 acreage over 10 percent above 1948 allotment:

-	=	÷ 5 =	+	=
1948 Acreage	1948 Allotment	Excess Acreage	1/5 of excess	1948 Allotment

(b) Harvested tobacco in 1944-48 but no 1948 allotment.....

1944-48 average acreage (not less than 0.1 acre)

2.Smallest of items B 1, D 1, or D 2, but not less than the 1948 allotment, or if no 1948 allotment, not less than 0.1 acre (enter in Col. 7 of listing sheet).....

3.Increase. Item 2 minus 1948 allotment (enter in Col.6 of L.S.)

## Sec.C. Acreage Less than 75% of Allotment Each of Years 1946-47-48

1.Largest acreage any year 1946-47-48.....

2.1944-48 average acreage (not more than 1948 allotment).....

3.Larger of 1 or 2 above.....

4.Preliminary allotment as adjusted for armed services of labor (not to exceed 1948 allotment) Enter in Col. 7 of listing sheet).....

5.Decrease. 1948 allotment minus item 4 (enter in Col.5 of L.S.)

## Sec.D. Relationship Adjustment (1948 allotment )

1.Maximum acreage authorized by cropland.....

(flue-cured X 3.5)

2.Curing barns on farm ( (No. barns) ) =

(Burley acreage capacity )

3.Adjustment (enter in Col. 9 of listing sheet).....

If adjustment + 1949 preliminary allotment exceeds the smaller of 1 or 2 above the county committee will give justification in Sec. E.

## Sec.E. Give specific justification in all cases where amount of adjustment in item

3 of Sec. D plus 1949 preliminary allotment exceeds the smaller of items 1 or 2 of Sec. D. If adjustment is based on a comparison of similar farms give serial numbers of such farms.

Recommended

Approved

(For Community Committee)

(For County Committee)

(TO BE DUPLICATED LOCALLY)



